

ELVEDEN PARISH COUNCIL

Minutes of the Annual meeting of Elveden Parish Council held on Wednesday, 24th May 2023, at 7.30pm in Elveden Estate Office Conference Room

Present: Cllrs Rob Minty, Rebecca Younge and Hugo Nugent. Also in attendance, Cllr Victor Lukaniuk (C.C) and Cllr Gerald Kelly (D.C.).

1. **APOLOGIES** There were none.
2. **ELECTION OF CHAIRMAN**
Rob Minty was proposed (R.Y.), seconded (H.N.) and duly elected as Chairman. Cllr Minty signed the Declaration of Office.
3. **MINUTES OF THE PREVIOUS MEETING.**
The minutes of the previous meeting held on Wednesday, 15th March 2023 were agreed and signed as a true record.
4. **MATTERS ARISING**
There were none.
5. **COUNTY COUNCIL AND DISTRICT COUNCIL REPORT**
The council received reports from the County and District councillors.
6. **LOCATIONS FOR VEHICLE ACTIVATED SPEED SIGN**
Cllrs were considering various locations for the vehicle activated speed sign.
7. **RURAL CRIME**
Latest police figures from January to March this year recorded 12 crimes, all within Centre Parcs.
8. **FINANCIAL MATTERS**
 - (a) Audit and Accounts for Financial Year 2022/23
 - (i) Approval of Annual Governance Statements
The Annual Governance Statements were agreed and signed.
 - (ii) Approval of Accounting Statements
The Accounting Statements were agreed and signed.
 - (iii) Approval of Certificate of Exemption
The Certificate of Exemption (for expenditure under £25,000) was agreed and signed.
 - (b) Cheques to be signed – the following cheques were signed:-
 - (i) S.A.L.C. subscription - £142.51
 - (ii) Clerk Apr-May-Jun 2023 - £180

- (iii) Clerk Lloyds compensation (£75) and office supplies (£12.50) - £87.50.

9. **PLANNING APPLICATIONS**

DC/23/0720/TCA Trees in a conservation area notification – one oak tree, remove one split limb- Elveden Primary School. This was considered to be a matter of urgency. Cllr Kelly would contact the planning department.

10. **ANY OTHER BUSINESS**

There was none.

11. **DATE OF FUTURE MEETING –**

The date of the next meeting was agreed as 16th August 2023.