ELVEDEN PARISH COUNCIL

**Minutes of the meeting of Elveden Parish Council held on Wednesday, 2nd May 2018, in the Village Hall at 7.30pm**

Present: Cllrs Rebecca Younge, David Wood and Colleen Billing.

1. APOLOGIES

 There were none.

2. CO-OPTION OF COUNCILLORS AND ELECTION OF CHAIRMAN

The Council voted to co-opt Guy Warren as a councillor to fill one of the two vacant spaces on the council. The Clerk called for nominations for the Chair. Cllr Guy Warren was proposed (R.Y.) and seconded (C.P.) and duly elected unanimously. Cllr Warren signed the Declaration of Acceptance.

3. MINUTES OF THE PREVIOUS MEETING

It was noted that the meeting previously scheduled for January did not take place due to inadequate numbers.

4. MATTERS ARISING

 There were none.

5. REPORTS

(a) Suffolk County Council – No report

(b) Forest Heath District Council – No report

Neither the Suffolk County Councillor nor Forest Heath District Councillor were present.

6. PETANQUE PLAYING AREA

The council considered that the most appropriate location for the petanque playing area would be near the established play area, as it would then be accessible to the greatest number of residents. The council would fund any materials involved. **Cllr Warren** would look into this matter.

7. VILLAGE SIGN

**Cllr Warren** volunteered to look into the design of this project.

8. BUS SHELTER

**Cllr Warren** had assessed the condition of the bus shelter and would arrange for some repairs.

9. RURAL CRIME

Bike theft from Centre Parcs was a continuing problem. Two crimes of burglary had been committed.

10. ROAD AND FOOTPATH ISSUES

The B1106 between the bus shelter and the Elveden Inn was in poor condition with pot holes and broken down edges. **The Clerk** would report the issue to Highways.

11. PLANNING

 There were currently no planning issues.

12. FINANCIAL MATTERS

Audit and accounts for year 2017/18 – The accounts for 2017/18 were agreed and signed. The Annual Governance Statement was approved and duly signed. The Accounting Statements were approved and duly signed. The council approved the exemption certificate as the gross annual expenditure for the year did not exceed £25,000. A completed certificate of exemption would be submitted to the external auditor.

Payments – Three cheques were signed: Suffolk Association of Local Councils - £135.69. Mrs C Youngs, (clerk Jan-Feb-Mar) £150. Mrs D Dunning, (audit) £30.

13. ANY OTHER BUSINESS

The item “Additional exit for school and possible associated funding” would be on the next agenda.

14. DATE OF FUTURE MEETING

The next meeting of the Parish Council would take place on Wednesday, 18th July 2018, commencing at 7.30pm in Elveden Estate Office.